



AUCTION DONATIONS

Auction: Saturday, April 6 · 5:00 pm · Fellowship Building
Donation Form Due: Sunday, March 10, 2019

To fill out donation form on-line instead, go to www.uuharvard.org and click **Auction**.

Please complete a separate form for each donation. Additional donation forms may be stapled together. Please include the donor's name on additional forms.

Donor Name(s) _____

Address _____

Phone _____ Email _____

My donation is _____, which is a(n)

Item Event Service Class Vacation Home Theme Basket* Other

Please describe your donation in detail (what, who, where, how much, why, when, etc.). Continue on the back if necessary. *Theme Baskets will be part of the Silent Auction since there is no Raffle this year.

_____ I made the same donation last year. Please use last year's description.

_____ continued on back

Approximate Value: \$_____ (Indicate what your donation would be worth on the open market)

Minimum Bid: \$_____ (Indicate the minimum amount your donation should go for. If this amount is not met, we will withdraw it from the auction.)

For Events, Services, and Classes, please complete the following:

Date(s): _____ Time of event: _____

Maximum Number of Bidders _____ Price/Bidder (what you think is appropriate) \$_____

For Items, if there is more than one, how many? _____

For Vacation Homes, what date(s) will the home be available? _____

Choose which way your auction item will be delivered.

_____ I will deliver my item to the Fellowship Building before the church service on Sunday, March 31

_____ I will deliver to the successful bidder.

_____ Have the auction committee contact me and we will figure it out.

Please bring this form to church or send it to HUUC Auction committee, PO Box 217, Harvard, MA 01451.
Questions? Contact Carol MacFarlane 978-505-4370 carolmacfarlane@gmail.com

A Night in the TROPICS!!

Describe Your Donation (continued)

The Fine Print

Item donations cannot be accepted the day of the auction. Please make appropriate arrangements in advance to get your donation to the church (see other side).

The auction committee, at its sole discretion, will decide if your donation will be sold in the silent or live auction.

The silent auction will begin at 5:00 p.m. In order to allow bidders to monitor the closing of more than one item, closing times of the rooms will be staggered. Rooms will close between 6:15 and 7:00 p.m. and each room's impending closing will be announced over the public address system multiple times. The live auction will begin at 7:15 p.m.

If a silent auction item is attracting a lot of interest during the bidding, the auctioneer may move the item to the live auction.

Additional bidding instructions will be provided in the auction catalog, which will be mailed in advance of the auction.

Thank You!!

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